

Monetary Assistance for Everyday Lives

Updated on July 16, 2020

For those having financial difficulties (daily lives, businesses)

- **Special Fixed Amount Cash Payout (tentative name)**

For those listed in the Basic Resident Register as of the reference date, Apr 27, 2020, an amount of 100,000 yen is being paid out to each person. *Application must be submitted within three months from the start date of application acceptance.

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- **Special Cash Payout for Families with Children (for families raising children)**

As an initiative to support the livelihood of child-raising families whose everyday lives are affected by the novel coronavirus disease (COVID-19), a special cash payout (lump sum payment) is being granted to families that are receiving child allowance (the main rule benefits).

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- **Temporary Special Cash Payout for Low Income, Single-Parent Households**

This program provides a Temporary Special Cash Payout to support low-income, single-parent households where a parent is the sole provider of childcare and work and experiences an increasing burden of child care and decreasing income due to the influence of the COVID 19.

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- **Emergency Petty Cash Funds / Comprehensive Support Funds (for living expenses)**

A loan is available for those having difficulties paying living expenses as a result of work suspension or unemployment caused by the COVID-19.

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- **Sustainable Cash Payout (for leading medium-sized companies, SMEs, and individual business owners)**

For business owners affected by the spread of the COVID-19, cash payout that can be used for a wide range of general businesses expenses will be provided as a source of business recovery to support business continuity.

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- **Housing Security Benefit (for leading medium-sized companies, SMEs, and individual business owners)**

This program provides benefits to tenant businesses facing a decline in sales after the extension of the Declaration of Emergency in May, etc. in order to reduce their burden of land and rent costs and help continue their businesses.

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- **Special Loan for COVID-19 by the Japan Finance Corporation and the Okinawa Development Finance Corporation, etc.**

This program provides virtually interest-free and unsecured loans to individual business owners, including freelancers with business viability, whose businesses have been adversely affected due to the influence of the COVID-19.

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- **Virtually Interest-free and Unsecured Loans by Private Financial Institutions**

This program provides virtually interest-free and unsecured loans to individual business owners, including freelancers with business viability, whose businesses have been adversely affected due to the influence of the COVID-19.

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- **Grace Period for Social Insurance Payment, etc.**

As an emergency support measure for those that feel insecure about the current situation, grace period for payment of social insurance, national taxes, utility bills, etc. may be approved.

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- **Special Revision of the Standard Monthly Remuneration of EPI Premium, etc.**

The standard monthly remuneration, such as the Employee's Pension Insurance (EPI) premium, can be amended from the following month as an extraordinary exception when a worker's remuneration is significantly reduced due to business suspension as a result of the COVID-19 influence.

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Monetary Assistance for Everyday Lives

- **Cash Payout to Secure Housing (for rent)**
 Support is extended to cover housing rent for a certain period for those who are concerned about losing their homes because of reduction in income, and thereby, resulting in a similar situation to unemployment or business shut-down. P.18
- **Consultation Support for Impoverished Individuals to Self-Sustain**
 For those having difficulties making a living, a comprehensive and customized support is provided to respond to different situations that individuals encounter. P.19
- **Welfare Benefit**
 For those experiencing financial difficulties, living expenses, housing costs, etc., are provided in accordance to the degree of need to guarantee minimum living standards, and to promote financial independence. P.20

If work leave is necessary because of COVID-19 infection

- **Injury and Illness Allowance**
 If the person insured under health insurance, etc. takes leave of absence from work to medically treat injury or illness, the person's income amount is guaranteed starting from the 4th day of absence and onwards. P.21
- **Leave Allowance**
 If a worker must take leave for reasons that the company is responsible for, the company is obligated to pay the leave allowance (60% or more of the person's average wage) for the period of leave. P.22
- **Employment Adjustment Subsidy**
 Business owners who are forced to scale down business activities for economic reasons can receive subsidies to cover expenses for leave allowances that they are obligated to pay workers for maintaining overall employment. P.23
- **Monetary Aid for Business Suspension Due to Prevention of the COVID-19**
 This program provides a Monetary Aid for Business Suspension Due to Prevention of the COVID-19 to workers who were forced to leave work due to the influence of the COVID-19 and could not receive sick leave allowance. P.24
- **Subsidy for Leave Support under the Maternal Health Care Measures Related to the COVID-19**
 As part of the maternal health care measures related to the prevention of the COVID-19, this Maternal Health Care Measures Related to the COVID-19 Program provides a subsidy to business owners who have established a paid leave system for pregnant female workers who need to take time off from work. P.25
- **Subsidy for Supporting Work-Life Balance (Course to help allow care workers to continue working (Special provisions to the COVID-19 response))**
 As an initiative against the COVID-19, this program subsidizes a small- and medium-sized enterprise (SME) that takes measures to allow workers who need to care for their family members to take paid leave to do so, in addition to the leave required under the Child Care and Family Care Leave Act. P.26

Monetary Assistance for Everyday Lives

Jobseekers who want to receive free job training while looking for a job

● Public Vocational Training (training for displaced workers)

This program allows jobseekers to receive free job training (only the textbook and other actual expenses should be borne by the trainee) while receiving employment insurance.

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● Support Training Program for Jobseekers

This program allows jobseekers (who are not eligible to receive employment insurance) to receive monthly allowances of 100,000 yen and other benefits if they meet specific requirements. The jobseekers can take advantage of the program while taking free job training (only textbooks and other actual expenses should be borne by the trainee).

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When it is Necessary to Take Care of Children due to Closure of Elementary Schools

● Subsidy for Elementary School Closure (for businesses employing labor)

Employers that force workers, irrelevant to whether they are regular or non-regular employees, to take paid leave (except for annual paid leave set forth in the Labor Standards Act) will be subsidized if the workers are “parents” that must take care of their children because elementary schools, etc. are temporarily closed.

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● Monetary Aid for Elementary School Closure (for outsourced individuals)

“Outsourced individuals” who are not able to work due to having to take care of their children because of temporary closure of elementary schools, etc. are supported with monetary aid for the days they are unable to work.

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● Support for Users of Company-Sponsored Babysitters

If company workers cannot take days off when there is a temporary closure of elementary schools, etc. resulting from the COVID-19, and if the workers are not able to use after-school kids club but can only use babysitter service, its fee will be covered and paid. This support is also applicable to those who work on their own.

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List of Consultation Desks

Various consultation desks are available to help each person's concern. Please feel free to contact us.

Consultation about employment

● **Hello Work** 【Tel: Please call the Hello Work office nearby】

If you are seeking a job, consult the Hello Work office nearby. Job information is also available on Hello Work Internet Service. You can also consult about job introduction over the telephone. Additionally, for those who visit Hello Work and need support for housing or living, information on relevant support systems can be provided as well.



Consultation on labor issues (dismissal, contract termination, etc.)

● **Special consultation desk on labor issues** 【Tel: Call the office nearby】

“Special consultation desk on labor issues” is set at the Labor bureau at each prefecture. You can consult on labor-related issues, such as dismissal, contract stoppage, or a leave allowance, caused by the influence from the novel coronavirus outbreak. Also, for those who experienced job offer cancellation or postponement of job start, special consultation desks for such problems are set at each Newly Graduate Support Hello Work.



Consultation on mental health

● **Mental Health and Welfare Center, etc.** 【Tel: Call the office nearby】

Professionals, such as public health nurses and psychiatric social workers, give advice by meeting or over the telephone to those who have problems, such as being unable to sleep due to concerns over the coronavirus or being stressful taking care of children.



● **Mental health portal site for working people, “Kokoro no Mimi”**

Information on mental health at work sites can be provided. Also, industrial counselors and other staff give advice by emails or over the telephone about mental health disorder or health problems from overwork, etc.



Consultation on DV and concerns about raising children

● **DV consultation navi** 【Tel: 0570-0-55210】 , **DV Counseling+ (Plus)** 【TEL:0120-279-889】

You can seek advice on problems of spousal violence (DV). Please call the Domestic Violence Helpline to the nearest point of contact. DV Counseling+ (Plus) is available 24 hours/day by phone; it is also available via SNS and email.



● **Child consultation center, child abuse hotline**

【Tel: Please call the child consultation center nearby, or child abuse hotline “189.”】

Telephone consultation service is available about worries over childcare, child abuse, etc.



Consultation on other concerns such as feeling it is hard to survive

● **'Yorisoï' Hotline, etc. (over the telephone)** 【Tel: 0120-279-338】

We stand close (*yorisoï*) to any worries of anybody and try to find a solution together.
(examples)

- Those who want their concerns over living to be listened
- Those who want advice on issues over DV or sexual violence
- Those who want to consult in foreign languages



● **Consultation by SNS, etc.**

Through SNS, such as LINE, Twitter, Facebook, etc., or on the telephone, any concerns like “difficulty surviving” can be consulted, regardless of age or gender.



Special Fixed Amount Cash Payout (tentative name)

As an emergency stimulus package to combat the COVID-19, 100,000 yen will be paid per person to support household finances. The payment procedure will be simple, and the payment will be made promptly and accurately.



Eligible persons

Those who are listed on the Basic Resident Register as of April 27, 2020



Amount of payment

100,000 yen per eligible person



Beneficiaries

The head of the household of the family that includes an eligible person



How to apply for the payout and the payment method

An application is to be submitted by the methods described in (1) or (2) below. As a general rule, the payment will be transferred to the applicant's bank account (the applicant must be the account holder of the account).

* You can send in your application and receive your payment directly at the counter only if such procedure is deemed necessary to prevent the spread of the infection.

(1) Apply by mail

The eligible person will use the application delivered from the municipal office and fill in the bank account information where the payout should be transferred. The person will subsequently mail in the application along with the enclosed documents such as copies of account confirmation document and ID document back to the municipal office.

(2) Apply online (available only to My Number Card holders)

Enter the bank account information in the Myna Portal site, upload the bank account confirmation document, and submit the application electronically (ID is confirmed by electronic signature, so ID document is not required).



Start date of application acceptance and payment

Every municipal office will make their determination (payout will be made as soon as possible considering the purpose of the emergency stimulus package) For the mailing method, deadline for submitting an application is three months from the start date of application acceptance.

i ● **For the specific procedure of the payout**, please check the website of the Ministry of Internal Affairs and Communications.

● **For inquires,**

Call Center can support you at

0120 – 260020

Hours: 9:00 – 20:00



Special Cash Payout for Families with Children in Year 2020

As an initiative to support the livelihood of child-raising families impacted by the COVID-19, a special cash payout (lump sum payment) will be granted to families that are receiving child allowance (the main rule benefits).

Eligible persons

Recipients of child allowance (the main rule benefits) in April 2020 (including March).

* Eligibility granted to children born on or before March 31, 2020, and includes junior high school students as of March 2020 (includes new first year high school students).

Amount of payment

10,000 yen per eligible child

To be paid from the municipality where you reside as of March 31, 2020.

* For new first year high school students, payout to be made by the municipality where the person resided as of February 29, 2020.

* If you have moved out on or after April 1, 2020, please consult the municipality of your old address.

Application procedure

In principle, an application is not required.

The eligible person will be notified by the municipality as of March 31, 2020.

* If you are a government employee, please apply at your municipal office after your agency certifies you are an eligible person.



● **Contact information**

At the counter for “Special Cash Payout for Families with Children” in the municipality of your residence as of March 31, 2020 (or as of Feb. 29, 2020 if your child is a new first year high school student)

(For general questions about this system, contact the call center for Cabinet Office Special Cash Payout for Families with Children (from early May))

0120-271-381

Hours: 9:00-18:30 (except for Saturdays, Sundays and holidays)

Temporary Special Cash Payout for Low Income, Single-Parent Households

This program provides a temporary special cash payout for single-parent households with low incomes to support the increased burden of childcare and decreased income due to the influence of the COVID-19.

Eligible persons

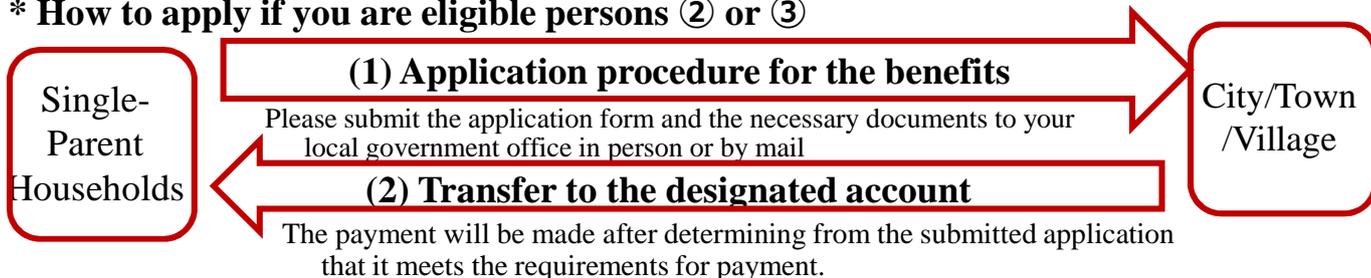
You may be eligible if you:

- ① Receive **childcare allowance** for June 2020;
- ② Receive public pensions, etc. and **allowances for childcare for June 2020 will be suspended in full**; or,
- ③ Receive the same level of income as those receiving childcare allowance, as a result of a sudden change in household finances due to the influence of the COVID-19.

Payment and application

		Eligible persons ①	Eligible persons ②	Eligible persons ③
Basic benefit	Payment amount	<u>50,000 yen per household</u> *Additional 30,000 yen per child after the second child		
	Application	Not required	Required	
	Payment time	Around August	As soon as possible	
Additional benefit	Payment amount	<u>50,000 yen</u> in case of a decrease in income		
	Application	Required (During the regular status check, etc.)	Required	-
	Payment time	As soon as possible		

* How to apply if you are eligible persons ② or ③



[For Inquiries]

- For general inquiries, the Call Center can support you at **0120-400-903** (Weekdays, 9:00 - 18:00)



[For Application]

- Please contact the "Temporary Special Cash Payout for Single-Parent Households" Helpdesk in your municipality.

Emergency Petty Cash Fund / Comprehensive Support Fund (for living expenses)

A special loan is offered by the Council of Social Welfare of each prefecture to those who are having trouble paying living expenses because of work suspension or unemployment caused by the COVID-19.

Emergency petty cash fund (for those who need funds temporarily (primarily for those who experience work suspension))

Small loans are granted to those with urgent and temporary financial difficulties.

Eligible persons Households that urgently and temporarily need loans to cover living expenses because of income reduction from work suspension which results from the impact of the COVID-19.

* If income reduction is caused by the COVID-19, you are eligible even if you are not in work suspension status.

Max loan 200,000 yen for school closure or special case for private business owner
100,000 yen for other cases

Deferral period One year or less

Maturity Two years or less **Loan interest / Guarantor** Interest free / Not required

Comprehensive support fund (those who need to rebuild their lives [primarily the unemployed, etc.]

Loans for covering living expenses are made to help put lives back in order.

Eligible persons Households experiencing financial hardship due to reduction in income or unemployment caused by the effects from the COVID-19.

* If income reduction is caused by the COVID-19, you are eligible even if you are not in unemployment status.

Max loan 200,000 yen / Mo. (two people or more)
150,000 yen / Mo. (single person) (Loan period: generally three months or less)

Deferral period One year or less

Maturity 10 years or less **Loan interest / Guarantor** Interest free / Not required

* 1 Under this special measure, if resident tax-exempt households continue to experience reduction in income at around the maturity date of the loan, such households may be exempt from having to pay off the loan.

* 2 First, up to 200,000 yen can be borrowed from the emergency petty cash fund, and if income continues to decrease, additional 200,000 yen can be borrowed by households of two or more people from the comprehensive support fund for up to three months. (800,000 yen max)

Loan Procedure

Applicant

Apply

Social welfare council of each municipality or the labor union

Send

Social welfare council of the prefecture

Labor Union and relevant post offices can only accept applications for the emergency petty cash fund.
For comprehensive support fund, please contact your local Council of Social Welfare for details.

Loan determination / Fund transferred

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- For general inquiries, contact the **Consultation Call Center**
0120-46-1999 * 9:00-21:00 (incl. weekends, holidays)
- For the dedicated website of Life Support (Special Life Support Loan as an extraordinary loan) [Click here](#)
- Apply to the [Social Welfare Council in your area or the Labor Union](#)
* You can also apply by mail.



* At many city and prefectural / designated city social welfare council's homepage, there are "links" that direct users to the municipality's social welfare council's homepage. Please verify from the QR code on the right side. If it is not posted, please search from the search site on the Internet.

Sustainable Cash Payout

For business owners affected by the spread of the COVID-19, cash payout that can be used for a broad range of general businesses expenses will be provided as a source of business recovery to support business continuity.

Eligible persons

○ Those with businesses that experienced reduction in sales **by 50% or more** compared to the same month of the previous year due to the effects from the COVID-19

* This program targets leading medium-sized companies, SMEs, small businesses, and individual business owners, including freelancers; excluding large companies with capital of 1 billion yen or more. A range of non-corporate entities are also eligible, including medical, agricultural and non-profit organizations.

Amount of payout

2,000,000 yen for organizations, and **1,000,000 yen** for individual business owners
However, the ceiling will be set at the total sum of reduced sales over the past year).

Calculation for total sum of reduced sales

Total sales for the previous year (business income) — (sales for the month that incurred a reduction of 50% or more compared to the same month of the previous year × 12 months)

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Sustainable Cash Payout Program Call Center

Direct number: 0120-115-570 IP phone line: 03-6831-0613

Hours: 8:30 - 19:00

*June (every day), July to December (except Saturdays)

<https://www.meti.go.jp/covid-19/pdf/kyufukin.pdf>

[Application Website]

The Secretariat of the "Sustainable Cash Payout" website

<https://www.jizokuka-kyufu.jp>



[How to apply and Frequently Asked Questions]

You can check the Secretariat's website above or the Ministry of Economy, Trade and Industry's website.

Ministry of Economy, Trade and Industry website (Sustainable Cash Payout)

<https://www.meti.go.jp/covid-19/jizokuka-kyufukin.html>



Housing Security Benefit

This program provides the Housing Security Benefit to tenant businesses in order to support business continuity in the face of declining sales after the extension of the Declaration of Emergency in May triggered by the influence of the COVID-19.

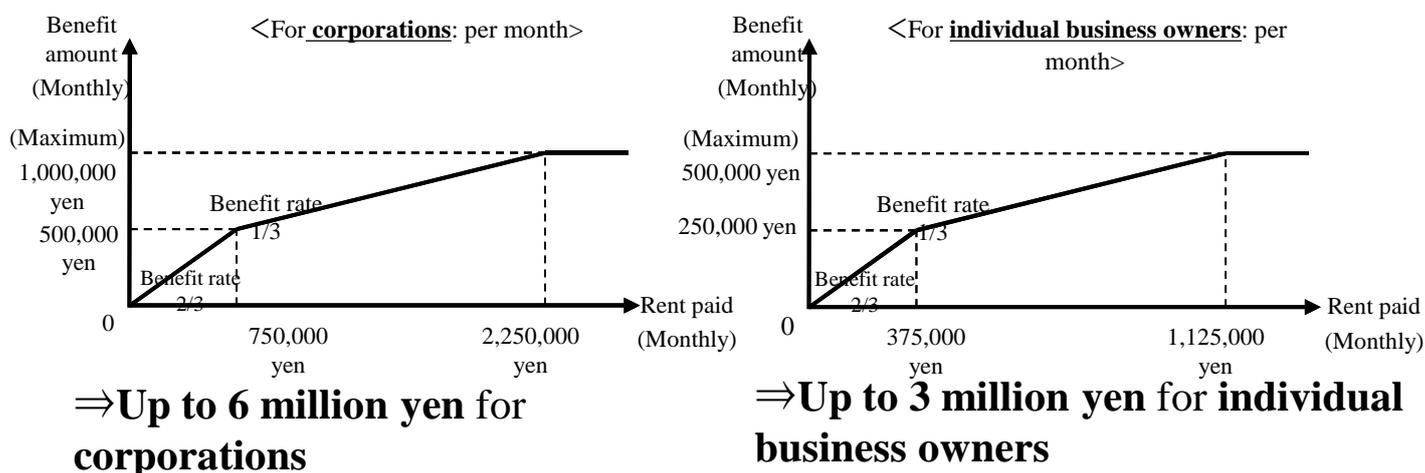
Eligible recipients

This program provides benefits to **tenant businesses** such as leading medium-sized companies, SMEs, small businesses, and individual business owners who fall under any of the following conditions during the period from **May to December** of this year:

- ① Sales in any **one month** decreased by **50% or more** compared to the same month last year, or
- ② Sales for **three consecutive months** decreased by **30% or more** compared to the same period last year.

Benefit amount/rate

This program provides an amount equal to **six months'** worth of benefits, based on the (monthly) benefit amount calculated based on the most recent (monthly) rent paid at the time of application.



 **For more information, please contact the Housing Security Benefit Call Center**

Phone number: 0120-653-930

Hours: 8:30-19:00 (weekdays, weekends and holidays)

Please refer to the Ministry of Economy, Trade and Industry's website for information on the Housing Security Benefit.

<https://www.meti.go.jp/covid-19/yachin-kyufu/index.html>

Special Loan for COVID-19 by the Japan Finance Corporation and the Okinawa Development Finance Corporation, etc.

These institutions provide virtually interest-free and unsecured loans to individual business owners, including freelancers, whose business conditions have been adversely affected due to the influence of the COVID-19.

In combination with the Japan Finance Corporation's Special Loan for COVID-19 Infection and the Special Interest Subsidy Program, this program virtually eliminates interest and provides cash management support for business funds.

From July, the credit line and the limit on interest rate cut will be raised.

Special Loan for COVID-19 Infection

This program offers a flat rate of interest, regardless of creditworthiness or collateral, and a 0.9% interest rate reduction for up to three years after the loan is made. The eligible businesses (including freelancers with business viability) for this program are those adversely affected (i.e., sales decreased by 5% or more in the last month compared to the same period in the previous year or two years) due to the influence of the COVID-19.

* This program will be flexible for individual business owners (including freelancers with business viability, but only on a small scale) who provide a qualitative explanation of the impact on their business.

Use of funds: Working capital and equipment **Collateral:** Unsecured

Loan period: Equipment for 20 years or less, operation for 15 years or less

Including grace period: Within 5 years

Loan limit (separate limit): 600 million yen for SME businesses/Shoko Chukin Bank (300 million yen before expansion)

National Project 80 million yen (60 million yen before expansion)

Interest rate: Base rate (0.9%) for the first three years; base rate for the fourth year and thereafter

The limit on interest rate cut: 200 million yen for SME businesses/Shoko Chukin Bank (100 million yen before expansion)

(National Project 40 million yen (30 million yen before expansion))



● Helpdesk service on weekdays

Japan Finance Corporation Line: 0120-154-505 Shoko Chukin Bank Line: 0120-542-711

The Okinawa Development Finance Corporation's Business Finance Line: 0120-981-827

● Helpdesk service on weekends and holidays

Japan Finance Corporation Line: 0120-112476 (National Life Service), 0120-327790 (SME businesses)

The Okinawa Development Finance Corporation : 0120-981-827 Shoko Chukin Bank Line : 0120-542-711

Special Interest Subsidy Program



Applications have not yet been accepted. Details on the payment requirements and application procedures will be announced as soon as they are finalized.

This program provides interest subsidies to individual business owners (including freelancers with business viability) who borrowed money through "Special Loan for COVID-19 Infection" program by Japan Finance Corporation or other financial institutions and supports their cash flow.

Interest subsidy period: 3 years from the start of the loan

Upper limit for interest subsidy: 200 million yen for SME businesses/Shoko Chukin Bank, 40 million yen for national projects



● SME Finance Line

0570-783183 (weekdays and holidays 9:00-19:00)

Virtually Interest-free and Unsecured Loans by Private Financial Institutions

Government-directed credit provided by prefectures is also available to private financial institutions at virtually no interest *Expanded unsecured loans with a maximum grace period of five years. Also, the credit guarantee fee will be halved or zero. Expanding the maximum credit line as soon as each municipality is ready.

* Some prefectures adopt a system whereby the borrower pays the interest portion of the loan first and then receives a refund subsequently; thereby, it becomes virtually interest-free.

Virtually interest-free and unsecured loans by private financial institutions

[Eligibility requirements]

For government-directed credit provided by prefectures and other government agencies, when a business owner uses either No.4/No.5 Safety Nets for Financing Guarantee or Crisis-related Guarantees to obtain a loan from the government, a reduction in the guarantee fee and interest is available if the following requirements are met.

* If the cash flow is tight, a bridging loan may be provided by a private financial institution, and then transferred to a virtually interest-free loan. For more information, please contact your financial institution.

	Net sales -5%	Net sales -15%
Individual business owners (Including freelancers with business viability; only on a small scale)	Zero guarantee fee/ Zero interest rate	
SME businesses owners (Excluding the above)	Guarantee fee 1/2	Zero guarantee fee/ Zero interest rate

[Maximum credit line] 40 million yen (30 million yen before expansion)

* The additional guarantee fee that arises from the change in conditions will be borne by the business owner.

[Subsidy period] The guarantee fee is for the entire loan period and the interest subsidy is for the first 3 years.

[Loan period] Within 10 years

[Including grace period] Up to 5 years

[Collateral] Unsecured

[Guarantor] A representative is not required if certain requirements are met ((1) Separation of corporation and individual, (2) Excess assets) (In principle, a co-signer other than the representative is not required)

[Refinancing existing debt]

Existing debt with a credit guarantee can also be refinanced to virtually interest-free loans by using government directed credit if the requirements are met.



● **[Contact information]**

SMEs Finance Line: 0570-783183

* Weekdays, weekends and holidays: 9:00 - 19:00

* Please contact your local financial institution for consultation and application for loans.

Grace period for Social Insurance Payment, etc. ①



Special Provisions of the EPI Premium

Under this program, business owners whose business income has decreased considerably due to the influence of the COVID-19 can, upon application, postpone the payment of the EPI Premium and labor insurance premiums as an extraordinary exception for one year.

[Eligible persons]

Business owners whose business income has decreased by approximately 20% or more compared to the same period of the previous year during any given period (one month or more) since February 2020 due to the influence of the COVID-19, and are unable to make payments in a lump sum

[Program details]

Postpone the payment of EPI Premium and other insurance premiums for one year. No collateral is required. Delinquency charges will be waived.

* Applicable to EPI Premium, etc. due from February 1, 2020, to February 1, 2021.

To apply for this grace period program as an extraordinary exception, you need to submit an application to a pension office. For more information, please contact your local pension office. If you have any general questions about the grace period program, please contact the helpdesk for the Grace Period Program of the EPI Premium.

Also, you can download the application form from the Japan Pension Service website.

* For inquiries about health insurance premiums, please contact Pension Offices, if you are a member of Japan Health Insurance Association, or Health Insurance Society if you are a member of a health insurance association.
For inquiries about labor insurance premiums, please contact your Prefectural Labour Bureau.

If the grace period is accepted, the applicant will be sent a **Grace Notice (Extraordinary Exception) for Payment.**

This "Grace Notice (Extraordinary Exception) for Payment" states that the grace period has been applied in accordance with Article 3 of the Act on Extraordinary Exception on National Tax Related Laws to Address the Impact of the COVID-19."

* If you obtain a "Confirmation of Payment" form at the relevant Pension Office during the grace period, it will state that "the grace period has been applied in accordance with Article 3 of the Act on Extraordinary Exception on National Tax Related Laws to Address the Impact of the COVID-19."

* If you face difficulty paying your EPI Premiums, etc. in a lump sum due to the influence of the COVID-19, you may be able to use the installment payment system ("Grace Periods for Asset Conversion" and "Grace Periods for Payment"), so please inquire via the contact information above.



Contact information

Your local Pension Office (URL below or QR code on the right)

<https://www.nenkin.go.jp/section/soudan/index.html>

Helpdesk for the Grace Period Program of the EPI Premium (URL below)

<https://www.nenkin.go.jp/oshirase/taisetu/2020/202004/20200422.html>



Grace period for Social Insurance Payment, etc. ②

Reduction or exemption of payments (tax) for national health insurance, national pension, medical insurance system for the elderly aged 75 or over, and nursing-care insurance

For those who experienced reduction of income etc., from the effects of the COVID-19, you may be approved for reduction or exemption of payments (tax) for national health insurance, national pension, medical insurance system for the elderly aged 75 or over, and nursing-care insurance. Please contact your municipality, pension office, or the Health Insurance Society.

- i** ● **Contact information**
- For national health insurance payments (tax)
⇒The national health insurance section of your municipality
(If you are enrolled with the Health Insurance Society, contact your society)
 - For insurance payments under the medical insurance system for the elderly aged 75 or over
⇒The relevant medical insurance system for the elderly aged 75 or over section in your municipality
 - For nursing-care insurance payments
⇒The nursing-care insurance section of your municipality
 - For national pension insurance payments
⇒The national pension section of your municipality, or the pension office

Special provisions for exemption of the National Pension Insurance premium

If your income has decreased due to the influence of the COVID-19, you may be eligible for an exemption from National Pension Insurance premiums.

[Eligible persons] Due to the influence of the COVID-19, those facing a significant decrease in income after February 2020

[Service] A partial or total exemption or grace period of the National Pension Insurance premiums paid by an individual.

[How to apply] Submit the application documents to the National Pension Service Office in your city, ward, town or village

* Application forms can be downloaded from the website of the Japan Pension Service.

* To prevent the spread of the COVID-19, please submit the application form by post.

[Start date] May 1, 2020

i **Contact information**

Please use the Japan Pension Service's "Nenkin Kanyusha (Pension Subscriber) Dial"

TEL: 0570-003-004

* If you are calling from a phone that starts with 050, call 03-6630-2525

Please visit the National Pension Section of your municipality or the Pension Office.

Grace period for Social Insurance Payment, etc. ③

Grace period for national tax payment

If you have difficulty paying national taxes at a given time due to the effects from the COVID-19, the grace period for asset conversion may be approved if you make a request to the tax office. Furthermore, if you meet the following conditions, your tax payment may be delayed. Please first consult the tax office that covers your jurisdiction. First, please call and ask for the Regional Taxation Bureau, Grace Support Center. The tax office will promptly examine the matter.

- Due to the influence of the COVID-19, business income has decreased by approximately 20% or more compared to the previous year for any period (one month or more) since February 2020.

Also, if you have any of the following individual circumstances, please let us know during the support service.

- You have suffered a substantial loss of property due to the COVID-19 infection.
- You or your family member became ill

If the grace period is approved

- ◆ In principle, the tax payment will be deferred for one year.
- ◆ During the grace period, overdue tax amount may be reduced or forgiven).
- ◆ Seizure of asset or conversion (cash conversion by selling) will be delayed.

● **Contact information**

National Tax Agency (see URL below or QR code on the right)

https://www.nta.go.jp/taxes/nozei/nofu_konnan.htm



Grace period for local tax payment

If you have difficulty paying your local tax in a lump sum due to the influence of the COVID-19, you may defer the payment of the tax by filing an application with the local government. Also, an extraordinary exception for deferral of the tax payment may be granted under the following circumstances. Please contact your local government by phone for the payment.

- Due to the influence of the COVID-19, business income has decreased by approximately 20% or more compared to the previous year for any period (one month or more) since February 2020.

Also, if you have any of the following individual circumstances, please let us know during the support service.

- You have suffered a substantial loss of property due to the COVID-19 infection.
- You or your family member became ill

If the grace period is approved

- ◆ In principle, the tax payment will be deferred for one year.
- ◆ During the grace period, overdue tax amount may be reduced or forgiven).
- ◆ Seizure of asset or conversion (cash conversion by selling) will be delayed.

● **Contact information**

Please consult or send an inquiry to your prefectural government office / municipality about matters pertaining to the postponement of collection, etc.

Grace Period for Social Insurance Payment, etc. ④

■ Grace period for payment of electricity / gas / telephone bills, NHK subscription fees, etc.

Regardless of whether you are an individual or a company, if you are having difficulty paying bills for electricity / gas / telephone and NHK subscription fee (*1) due to the effects from the spread of the COVID-19, we are requesting electricity / gas companies not to stop the supply because of unpaid bills, but to consider the situation and handle the matter flexibly such as by giving a grace period for the deadline of payment, etc. (*2).

(*1) The NHK subscription fee can be exempted according to income.

(*1) Other than electricity / gas bills, if you are having difficulty paying bills for water, sewer, NHK, land-line telephone, mobile phone as well as public housing, we are requesting suppliers of these services to consider the situation and handle the matter quickly and flexibly such as by giving a grace period for the deadline of payment, etc.



● Contact information

If you have difficulty paying your electricity, gas, telephone or NHK subscription fees, please contact your service provider first for advice.

List of electricity rate service providers (incl. scheduled support)
https://www.enecho.meti.go.jp/coronavirus/pdf/list_electric.pdf

List of gas rate service providers (incl. scheduled support)
https://www.enecho.meti.go.jp/coronavirus/pdf/list_gas.pdf

List of telephone rate service providers (incl. scheduled support)
https://www.soumu.go.jp/main_content/000682993.pdf

NHK Support Center for Subscription Fees
https://pid.nhk.or.jp/jushinryo/corona_jushinryo.html

Exemption from NHK Subscription fees
https://pid.nhk.or.jp/jushinryo/corona_jigyousyo_tasuu.html

Special Revision of the Standard Monthly Remuneration of EPI Premium, etc.

Special revision to the standard monthly remuneration of the EPI premium, etc.

Due to the recent influence of the COVID-19, if your **remuneration is significantly reduced due to business suspension**, and certain conditions are met, **as an extraordinary exception**, the standard monthly remuneration for your Health and EPI premiums can be **revised from the following month**, instead of the standard monthly remuneration being revised at any time (in the fourth month).

[Eligible persons]

You are eligible if you meet all of the following (1) to (3).

- (1) Due to **business suspension** (including hourly suspensions) **under the influence of the COVID-19**, you had a **significant decrease in your remuneration from April to July 2020**;
- (2) **The total amount of your remuneration paid in the month in which the remuneration was significantly lower (for one month) has fallen by two or more grades** compared to the standard monthly remuneration already in place; and
 - * This includes cases in which there is no change in fixed wages (basic wage, daily wage, etc.).
- (3) **You have agreed in writing to the revision** made by this extraordinary exception.
 - * Prior consent based on the insured person's sufficient understanding is required.
(This includes agreement that the amount of the sickness, maternity allowances and pensions will be calculated on the basis of the revised standard monthly remuneration.)
 - * The same insured person cannot apply for the benefit more than once under this extraordinary exception.

[Subject premiums]

If your remuneration decreases sharply between April and July 2020 due to business suspension, **the insurance premium for May through August 2020**, the month following the suspension, will be applied.

- * The above will apply to the revision submitted by the end of January 2021. Until that time, you can apply retroactively. However, in order to minimize the complexity of payroll administration and the impact on year-end adjustments, etc., we ask that you submit the revision as soon as possible.

[Application procedure]

Please attach a form of special revision application to the monthly rate and submit it to your local pension office.

- * Please send the application to your pension office. (You can also visit the office to submit the form.)
- * Notification and application forms can be downloaded from the Japan Pension Service website.
- * If you are a member of the Health Insurance Society (HIS), please apply to the HIS for special revision to the standard monthly remuneration of health insurance premiums.



Contact information

NenkinKanyusha
(Pension
Subscriber) Dial

0570-007-123 (Guidance)
03-6837-2913 * If you are calling from a phone that starts with 050

Hours of operation Monday through Friday: 8:30 a.m. to 7 p.m. Second Saturday: 9:30 a.m. to 4 p.m.

For more information, please search below or use the QR code on the right.

Japan Pension Service Special Revision

Search

<https://www.nenkin.go.jp/tokusetsu/tokureikaitei.html>



Cash Payout to Secure Housing (for rent)

Under the current circumstances with the COVID-19 infection, support is extended to cover housing rent for a certain period for those concerned about losing their homes because of less income, and thereby, resulting in a similar situation to unemployment or business closure, although it has not yet occurred.

Cash Payout to Secure Housing

Target (current)

- Those that have been unemployed or business closed down within the last two years

Post-expansion

- Those that have been unemployed or business closed down within the last two years
- Those who are in similar situations to unemployment or business closure because of less opportunity to earn income, and it is not their fault or for personal reasons.

Eligible persons

Those who have been unemployed or business closed down in the past two years, or are in similar situations to unemployment because of less income resulting from business suspension or similar reasons.

Payment period

Generally for three months (can be extended for another three months (up to nine months) if the person is diligently seeking employment)

Payment amount

(Tokyo special ward estimates) Single person household: 53,700 yen, two-people household: 64,000 yen, three-people household: 69,800 yen

Requirements

- Income: Total household income must not exceed 1/12 of income exempt from municipal residence tax + monthly rent (up to standard amount of special housing benefits)
(Tokyo special ward estimates) Single person household: 138,000 yen, two-people household: 194,000 yen, three-people household: 241,000 yen
- Assets: Total household savings must not exceed the amounts shown below (however, the amount must not exceed 1,000,000 yen): (Tokyo special ward estimates) Single person household: 504,000 yen, two-people household: 780,000 yen, three-people household: 1,000,000 yen
- Employment seeking activity: Must be conducted diligently and eagerly
 - * Job application with Hello Work is not required to apply for benefits (from April 30)

etc.



● For general inquiries, please contact our **Call Center**
0120-23-5572 * 9:00 - 21:00 (incl. weekends, holidays)

● The special website for Life Support (housing security benefits) can be found here

● Where to send inquiries / application:

Consultation and support organization for self-reliance at your municipality

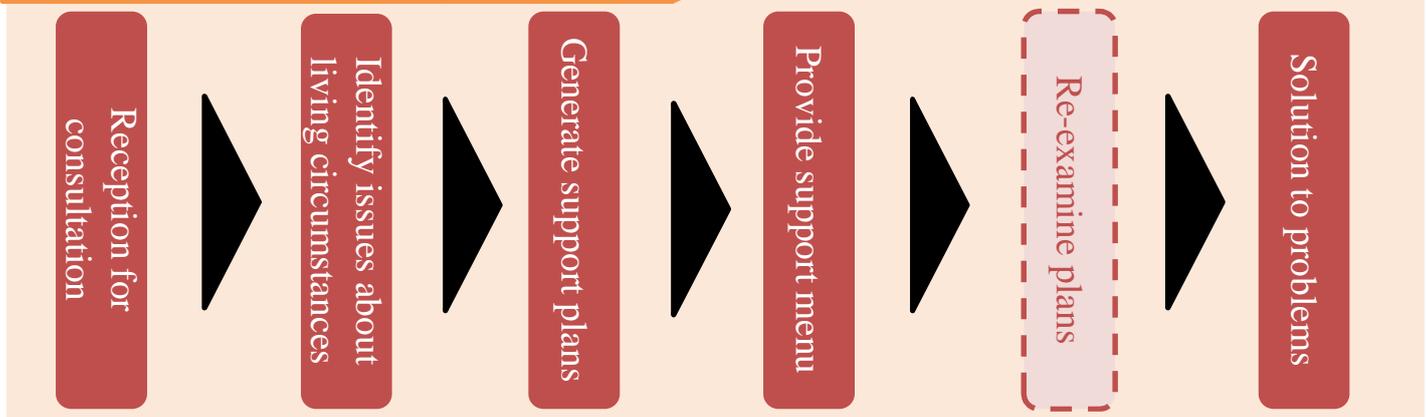
Domestic contact list <https://www.mhlw.go.jp/content/000614516.pdf>



Support for Impoverished Individuals to Self-Sustain

For those having difficulties making a living, a comprehensive and customized support is provided to respond to different situations that individuals encounter.

Consultation flow (consultation and support for self-sustaining)



Examples of support menu

Support for employment, and employment preparation

- Employment advice / Support for individual job seekers
- Workshops and work experience sessions for those uncomfortable about working or have trouble communicating with others.

Support for family finances

- Understanding financial status of families through clarification. Helping families obtain loans.
- Support for those delinquent in rent payments, taxes, and utilities, and introduction of available benefits.

Cash payout to secure housing

- Cash payout for those who lost or may lose housing resulting from financial hardship due to job loss will be provided for a definite period on the condition that the person is job searching.

Temporary support for day-to-day living

- Support to obtain day-to-day living necessities, such as clothes, food, and housing, will be provided for a definite period to those who lost their housing.



● **For consultation, please contact the helpdesk for your municipality or support organization for self-reliance in your area**

Welfare Benefit System

The objective of the welfare benefit system is to provide protection necessary to assure minimum living standards, and to promote financial independence in accordance to the degree of necessity.

Also, it is the right of the people to apply for welfare benefit. Anyone can be in need of welfare benefit, so please do not hesitate to contact your local government.

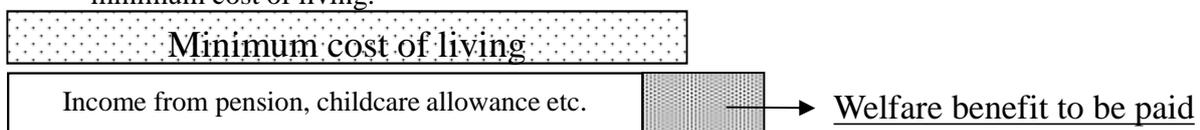


Who is eligible to receive the welfare benefit

- The welfare benefit provides necessary benefits on the premise that every asset, capability, etc. of the applicant is taken into consideration.

(Those who find themselves in the following circumstances are eligible).

- Assets such as real property, vehicle, and savings are not available for immediate use.
 - * Possession of real property and vehicle may be allowed as an exception.
- A person is unable to find employment, or unable to earn money to cover the necessary living expenses despite working.
- A person is unable to earn enough money to cover the necessary living expenses despite utilizing social security benefits, such as pension and others.
- Any support from the sponsor will be prioritized over the welfare benefit.
 - * When an application is submitted for the benefit, for someone who is a spouse or a parent of a child that is in the third year of junior high school or younger, a welfare office caseworker will meet the subject to determine if the person can be a sponsor. For other sponsors, confirmation must be made through documents.
 - * The funds for covering the necessary living expenses are fixed (minimum living expenses) by age, number of family members etc., and the welfare benefit is granted only when the income is below the minimum cost of living.



- There are also other stipulations to determine eligibility for the welfare benefit. For details, please consult the welfare office in your local government.



Flow of the procedure

- Consult the welfare office (consultation desk for day-to-day support) in your local government.
- After receiving an application, the welfare office will check the applicant's assets, etc. by visiting, examining, and determining whether the person is eligible to receive the benefit, and to conclude the final amount of payout to be provided.
- Through the examination procedure above, the welfare office should be able to make a decision about welfare benefit provision within 14 days of submitting the application.



After you start receiving the welfare benefit

- While you are receiving the benefit, a caseworker will visit you several times a year to check up on you. You must follow the instructions given by the caseworker, if any.
- While you are receiving the benefit, you are required to report your income every month.
- Not only living expenses, but housing rent within a certain predetermined amount will also be provided.
- Additionally, necessary medical treatment and nursing care is within the realm of the benefit.
- Consultation on family finances, child education, day-to-day support, employment support, etc., is also available (except for some local government offices).



● **Please contact the welfare office of your local government for consultation.**

Injury and Illness Allowance

The injury and illness allowance is a system that supports insured individuals secure inflow of income. The system protects individuals who are forced to be absent from work because of injuries or illnesses that are not work related. A person infected with the COVID-19 can also use this system if the person cannot work from having to recover.

You may be eligible to receive the Injury and Illness Allowance if you are:

- Hospitalized with no specific symptoms but tested positive for the COVID-19
- If you have symptoms such as a fever, and thus, cannot work and have to recover

Payment conditions

The allowance is granted when both of the following conditions are met:

- ① You cannot work because of injury or illness that is not work related.

*Injuries and illnesses caused during work or commute are covered by the Industrial Accident Insurance.

- ② You have been absent from work for four days or longer

*Allowance is paid from the fourth day of absence if you did not work due to having to receive medical treatment for three consecutive days (waiting period).

*The waiting period includes weekends, public holidays, and paid holidays.

Payment period

From the start of the allowance, up to one year and six months

* During the period of one year and six months, payment is made for the days that the payment conditions above are met.

Amount of payment per day

Total of 1/30 of the averaged monthly income for the last 12 months prior to the starting month of allowance payment multiplied by 2/3.

* If the salary paid is less than the allowance amount to be paid, the difference between the allowance and the salary paid will be provided.

**Total amt
to be paid**

=

**1/30 of averaged monthly
income of last 12 months**

×

2/3

×

**days to be
paid**

 ● **For details on conditions of payment or application procedure, please check with your health insurance provider.**

(*) For those who are enrolled in national health insurance, this allowance may be paid to those who are infected with the coronavirus. However, it is up to the regulations set forth by each municipality. For details, please contact your municipality.

Leave Allowance (Labor Standards Act, Article 26)

Under the Labor Standards Act, Article 26, if a company forces a worker to take work absence for reasons attributable to the company, the company shall pay an allowance during the worker's absence to guarantee the person's minimum living standards.

- **When a company forces a worker to take absence, regardless of what the Labor Standards Act says, we request that the company pay leave allowance through active utilization of the Employment Adjustment Subsidy in an effort to avoid damages.**

* Please review the next page for details on the Employment Adjustment Subsidy.



When a company is obligated to pay leave allowance

- ▶ When a company suspends its operation for the reasons attributable to the company, it must pay an allowance during that period.
- ▶ If the suspension is due to unforeseeable circumstances beyond the company's control, the company is not obligated to pay leave allowance to its workers.

If the following two factors are recognized, it is unforeseeable.

- ① It was caused by an accident that occurred outside the business
- ② It was an accident the employer could not avoid despite taking the utmost care

An example of ① would be a request under declaration of emergency, which is unrelated to business, but adversely impacts operation.

To satisfy ②, the company must take every measure to avoid business suspension.

Examples of such measure include the following:

- Whether the company is fully considering ways to enable workers to work from home.
- Whether the company is forcing workers to be absent although there are other duties they can engage in.

Taking the above into consideration, determination is made separately.

As a result, employers will not be exempt from having to pay out allowances just because they were affected by the COVID-19.



Amount of leave allowance

At least 60/100 of the averaged wage (total wages paid in the last three months before business suspension divided by the total number of days in that period[※])

* For wages determined on hourly, daily, or fee-for-service basis, the minimum guaranteed wage can be applied.

i

- **For consultation on each individual case,**
please contact the **Special Labor Consultation Desk**,



Employment Adjustment Subsidy (special measures)

When a business owner who is forced to scale down business activities for economic reasons, and provides a worker with temporary leave of absence, education and training, or secondment in order to maintain the worker's employment, the Employment Adjustment Subsidy Program provides subsidies to cover expenses for leave allowance that the owner paid to the worker for maintaining overall employment.

Due to the influence of the COVID-19, the Employment Adjustment Subsidy has been significantly expanded and the procedures for the service have been simplified.

Eligible persons (employers)

Employers who are impacted by the COVID-19

* There are several requirements, for example, the most recent **production index**, which indicates the status of sales and other business activities, must **decrease by 5% or more compared to the month under comparison**.

Special measures

○ **Significant expansion regarding the content of subsidies and beneficiaries**

* Applicable to suspension of operation, etc. that occurred from Apr 1 to Jun 30, 2020.

- ① Increase in subsidy grant rate (4/5 of small/mid-sized companies and 2/3 of large companies)
If there are no layoffs, the subsidy grant rate is raised (**10/10 of small/mid-sized companies, 3/4 of large companies**)
 - * Maximum of 15,000 yen a day per worker
- ② Additional amount of increase if training program is implemented
(**2,400 yen for small/mid-sized companies, 1,800 yen for large companies**)
- ③ Workers **including new graduates** who are covered under employment insurance for less than six months are eligible.
- ④ This subsidy is separate from the maximum 100 payment days per year.
- ⑤ Absence by **workers not covered by employment insurance are also eligible**

○ **Additional relaxation of receiving requirements**

* Measures that do not require the filing of a planning notice stated in ⑥, and ⑦, will apply to applications for payment on and after May 19, 2020

- ⑥ Application documents are significantly simplified.
It is no longer necessary to submit a **business suspension plan**.
- ⑦ **The procedures** for calculating the amount of the subsidy, etc., **have been simplified**.

-  ● **For details on receiving requirements and procedure** please check the website of Ministry of Health, Labour, and Welfare
- Applications can be made at the Labour Bureau or Hello Work which has jurisdiction over the location of the business (at the office or by mail).
 - Also contact the Call Center for Employment Adjustment Subsidy at 0120-60-3999 (Hours 9:00am to 9:00pm (including weekends / holidays))



Monetary Aid for Business Suspension Due to Prevention of the COVID-19

This program provides the Monetary Aid for Business Suspension Due to Prevention of the COVID-19 to workers in SMEs who were forced to leave work due to the influence of the COVID-19 and were not able to receive leave of absence benefits.



Eligible persons

Workers in SMEs who were forced to leave work due to the influence of the COVID-19 and measures to prevent its spread and who were **not able to receive wages (leave allowances) during the period of leave (*)**

* Those who are not insured are also eligible.



Amount of payment

80% of pre-leave wages (**up to 330,000 yen per month**)

* Pay according to the period of leave



- For details on payment requirements and procedure, please check the website of Ministry of Health, Labour, and Welfare
- The Call Center responds to inquiries about Monetary Aid for Business Suspension Due to the Prevention of the COVID-19.
0120-221-276
(Hours: Monday- Friday 8:30-20:00 / Weekends and holidays 8:30-17:15)

Subsidy for Leave Support under the Maternal Health Care Measures Related to the COVID-19

This program subsidizes employers who have established a paid leave system for female workers required to take a leave of absence under the Maternal Health Care Measures Related to the COVID-19. It aims to create a work environment in which pregnant female workers can use their leave to give birth with confidence and continue to play an active role after delivery.

Eligible persons (employers)

Employers who meet all of the following (1) - (3) requirements are eligible.

Between May 7, 2020 and September 30, 2020, Employers who

(1) Establish **a paid leave system for pregnant female workers** who are required to leave work under the guidance of a doctor or midwife according to the **Maternal Health Care Measures Related to the COVID-19** (except for annual paid leave; only those paid **at least 60%** of the wage equivalent of annual paid leave),

(2) **Inform workers** about the paid leave system together with the Maternal Health Care Measures Related to the COVID-19, and

during the period from May 7, 2020 to January 31, 2021,

(3) Allow the employees to **take a total of five or more days of leave**.

Amount of payment

Per eligible worker

Total of 5 to 20 days of paid vacation: 250,000 yen

Additional 150,000 yen every 20 days thereafter (maximum amount: 1,000,000 yen)

* Maximum number of employees per office: up to 20

Application period

From June 15, 2020 to February 28, 2021

* Two forms are available: one for those insured by employment insurance and one for those not insured by employment insurance.

* Application is made by each office.



● **For details on payment requirements and procedure**, please check the website of Ministry of Health, Labour, and Welfare



● **For specific guidance or inquiries**, please contact the Employment Environment and Equal Employment office of your local Labour Bureau.



Hours: 8:30 - 17:15 (except for Saturdays, Sundays, holidays and New Year's holidays)

Subsidy for Supporting Work-life Balance (Course to help allow care workers to continue working) (Special provisions for the COVID-19 response)

As a response to the COVID-19 infection, this program subsidizes SME owners who provide special paid leave for family caregivers, in addition to business suspensions under the Child Care and Family Care Leave Act.

Eligible persons (employers)

(1) Establish a **paid leave system for nursing care** that can be used to deal with COVID-19 infections (*) and **inform the company** of the support system for balancing work and nursing care, including the system concerned.

* This system allows employees to take more than 20 days of leave within their scheduled working days.

* The leave system must be different from the legal leave for nursing care, nursing care leave and annual paid leave.

(2) Allow workers who have to leave work to care for a family member due to the influence of the COVID-19 to take a total of **5 or more leave days** as described in (1) above.

Amount of payment

Number of leave days	Amount of payment
More than 5 days total Less than 10 days	<u>200,000 yen</u>
More than 10 days total	<u>350,000 yen</u>

Eligible workers.

Up to 5 employees per SME owner can apply

- ① When nursing care services that a family member in need of nursing care uses or plans to use on a regular basis cannot be used due to business suspension, etc. after the COVID-19 infection,
- ② When a family member refrains from using the nursing care service that he/she normally uses or plans to use because of a response to the COVID-19,
- ③ When a person who normally cares for a family member is unable to do so anymore due to the influence of the COVID-19.

Date of application

Leave taken between April 1, 2020 and March 31, 2021

Application period

Within 2 months from the day after you meet the requirements

* Applications accepted from June 15, 2020

NOTE: In case the requirements for payment are met before June 15, 2020, the deadline for application is August 15, 2020.

● **For details on payment requirements and procedure,**
please check the website of Ministry of Health, Labour, and Welfare

● **For more information,** please contact the
Employment Environment and Equal
Employment Office at your local Labour Bureau
Hours: 8:30 - 17:15 (except weekends and holidays)

COVID-19 Nursing Care Support Subsidy for
Supporting Work-Life Balance

Search

Public vocational training (training for displaced workers)

This program allows jobseekers to receive free job training (only the textbook and other actual expenses should be borne by the trainee) while receiving employment insurance.

Eligible persons: Job seekers that meet the following five conditions

- ① Applying to Hello Work for a job
- ② Not to be in employment (20 hours or more per week)
- ③ Receiving unemployment insurance benefits
- ④ Willing and able to work
- ⑤ Approval by Hello Work that vocational training or other support is needed

Training program:

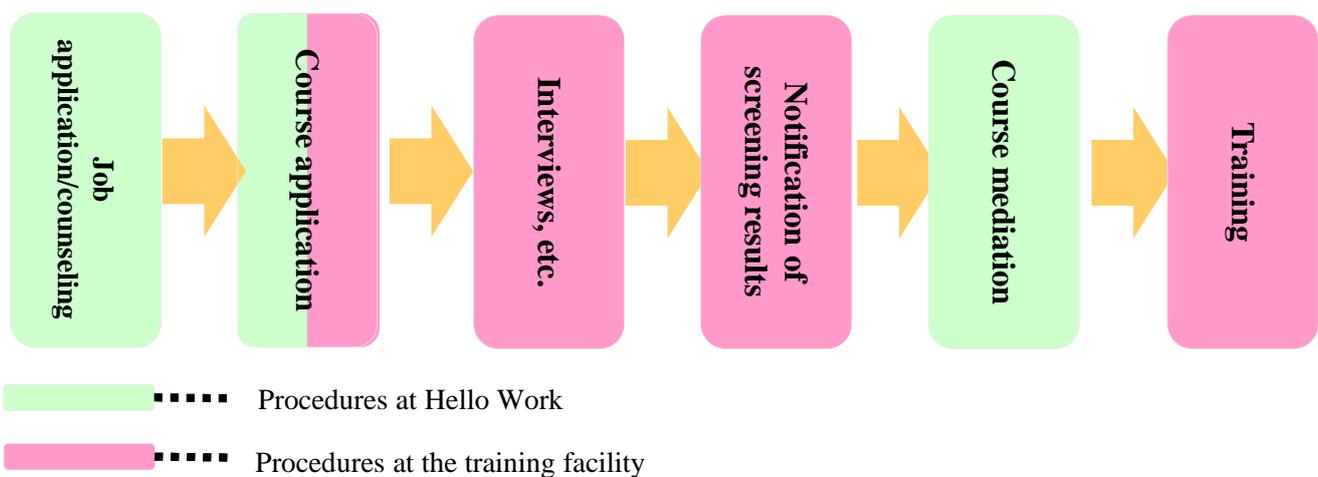
- ① Acquire the vocational skills and knowledge necessary for employment
- ② The training period is approximately 3 months to 2 years
- ③ The course is free of charge (only the actual cost of textbooks and other materials of 10,000 to 20,000 yen should be borne by the trainee)
- ④ The national government, prefectures, and private education and training institutions (outsourced by prefectures) conduct the training

Course flow ...Please come to Hello Work first!

In order to take public vocational training and jobseeker support training programs, you must apply to Hello Work for seeking a job and pass a screening process such as an interview conducted by the facility providing the training, etc., and then receive mediation service for the training at Hello Work.

The mediation service for the training is available through job consultation at Hello Work if:

- ① The training is deemed necessary for the job seeker to obtain a suitable job, and
- ② Hello Work has determined that the job seeker has the ability, etc. necessary to receive training.



- Please check the website of the Ministry of Health, Labour and Welfare **for specific procedures.**
- You can search for training programs in your area via the Hello Work Internet Service.
- Please contact your nearest Hello Work office for more information about training.



Support Training Program for Jobseekers

This program allows jobseekers (who are not eligible to receive employment insurance) to receive monthly allowances of 100,000 yen and other benefits if they meet specific requirements. The jobseekers can take advantage of the program while taking free job training (only textbooks and other actual expenses should be borne by the trainee).

Eligible persons: Job seekers that meet the following five conditions

- ① Applying to Hello Work for a job
- ② Not to be in employment (20 hours or more per week)
- ③ Not receiving unemployment insurance benefits
- ④ Willing and able to work
- ⑤ Approval by Hello Work that vocational training or other support is needed

*In order to receive benefits, you must also meet the requirements listed below in the section "Benefit Payment Services and Requirements."

Training program:

- ① Training for early employment
- ② The training period is two to six months
- ③ The course is free of charge (only the actual cost of textbooks and other materials of 10,000 to 20,000 yen should be borne by the trainee)
- ④ The training will be conducted by a private education and training institution accredited by the government
- ⑤ There are two types of courses
 - Basic Course: Acquire basic skills for working adults and skills that can be acquired in a short period of time
 - Practical Course: Acquire practical skills for job performance in a short period of time

Course flow See page 27 (same as public vocational training)

Benefit payment details and requirements

[Amount of payment]

- Allowance for vocational training: 100,000 yen per month
- Allowance for transportation: a predetermined amount depending on the route to the training facility (with an upper limit)
- Allowance for dormitory: 10,700 yen/month

* Please contact Hello Work for details on the "Allowance for Transportation" and "Allowance for Dormitory."

[Main requirements for payment] (Applicants must meet all of the following requirements)

- The applicant's income is 80,000 yen or less per month.
- The income of the whole household is less than 250,000 yen per month.
- The total financial assets of the household is less than 3 million yen.



- Please check the website of the Ministry of Health, Labour and Welfare for **detailed requirements and specific procedures for allowances**.
- You can search for training programs in your area on the Hello Work Internet Service.
- Please contact your nearest Hello Work office for more information about training.



Subsidy for Elementary School Closure

(For businesses employing labor)

This subsidy has been enacted to support companies that made their workers, regardless of whether they are regular or non-regular employees, take paid leave (except for annual paid leave under the Labor Standards Act), to care for children that have been out of school due to school closure caused from the effects of the COVID-19.

Eligible persons (employers)

Employers that made their workers take paid leave (with full pay) so that the workers can care for their children falling under ① or ② below. The pay must be separate from the annual paid leave defined under the Labor Standards Act.

① Children attending elementary schools etc. (*) that decided to close down temporarily based on guidelines for the COVID-19.

* Elementary school etc.: Elementary school, early course of compulsory school, miscellaneous school (kindergarten or ones that have similar courses as elementary schools), school for special needs education (all needs included), after-school kids club, after-school day service, kindergarten, nursery school, certified child center, unlicensed nursery, at-home nursery, etc., like daycare service for children, or facility for daycare support for handicapped children, etc.

② Children that must be absent from school for reasons such as being infected with the COVID-19

Amount of payment

Comparable wage paid to the worker who took paid leave x 10/10

* Maximum payment amount per day is 8,330 yen
(15,000 yen for leave taken on or after April 1, 2020)

Applied dates

Paid leave taken between Feb 27 – Jun 30, 2020

* Excludes days when school is not scheduled to be in session, such as spring and summer vacations.

Application deadline

Until December 28, 2020



● For details on payment requirements and procedure, please check the website of Ministry of Health, Labour, and Welfare

● For inquiries,

COVID-19 Support Work Leave

Search

Call center for subsidy for school closure, grant, and employment adjustment subsidy

0120 – 60 – 3999

Hours: 9:00 am to 9:00 pm (including weekends and holidays)



Monetary Aid for Elementary School Closure

(For **outsourced individuals**)

Monetary aid is granted to freelancer parents who are not able to perform contracted work while elementary schools, etc., are closed from the effects of the COVID-19, and they are compelled to take care of their children.

Eligible persons (individuals who are outsourced and work)

Guardians who must take care of their children in ① or ② below, and meet **specific requirements**.

① Children attending elementary school etc. (*) that decided to close down temporarily based on the guidelines of the COVID-19

* Elementary school etc.: Elementary school, early course of compulsory school, miscellaneous school (kindergarten or ones that have similar courses as elementary schools), school for special needs education (all needs included), after-school kids club, after-school day service, kindergarten, nursery school, certified child center, unlicensed nursery, at-home nursery, etc., like daycare service for children, or facility for daycare support for handicapped children, etc.

② Children that must be absent from school for reasons such as being infected with the COVID-19

Specific requirements

- Planned to work as a freelancer
- Compensation is paid for the work specified in the agreement, and the person is instructed by the outsourcer about work content, location, and date/time.

Amount of payment

4,100 yen (fixed) per day for the number days one could not work

* 7,500 yen per day (fixed price) for days on and after April 1, 2020

Applied dates

Feb 27 - Jun 30, 2020

* Excludes days when school is not scheduled to be in session, such as spring and summer vacations.

Application deadline

Sep 30, 2020

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● For details on payment requirements and procedure, please check the website of the Ministry of Health, Labour, and Welfare

● For inquiries,

Call center for subsidy for school closure, grant, and employment adjustment

subsidy

0120 - 60 - 3999

Hours: 9:00 am to 9:00 pm (including weekends and holidays)



Support for Users of Company Sponsored Babysitters

(Special measure: for company workers)

If company workers are not able to take leave or use after-school kids club when elementary schools temporarily close down from the effects of the COVID-19, and as a result they use babysitters, the fees will be covered.

■ Eligible persons

Those meeting conditions ① - ③ below are eligible for this special measure.

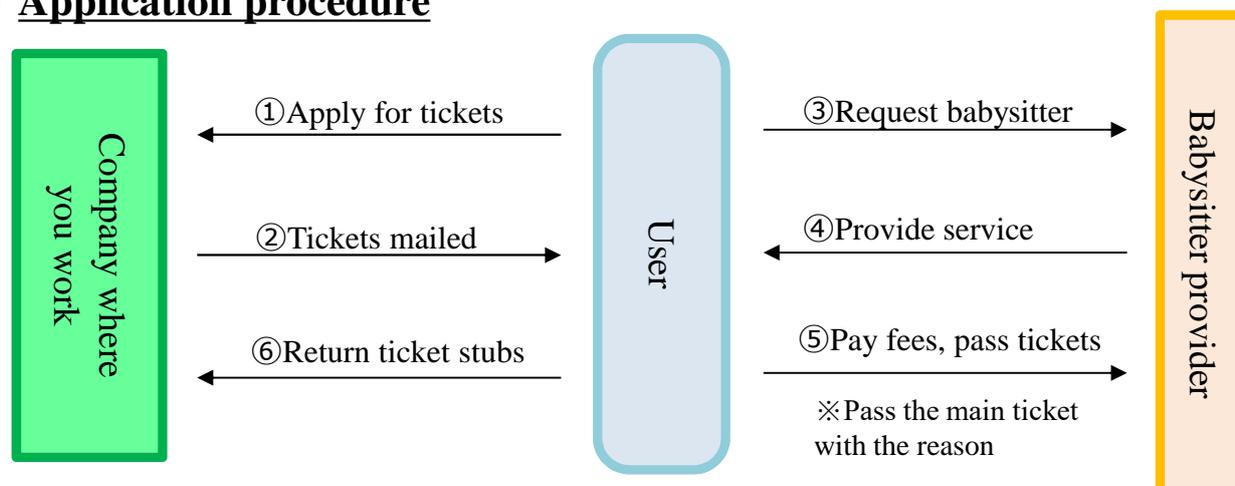
- ① You work for a private company
- ② Your spouse is working, or you are a single parent, and must use a babysitter so that you can go to work
- ③ Your child's elementary school, nursery school, etc., is closed because of the COVID-19

■ The content of the special measure

Discount tickets (2,200 yen per ticket) are provided. These tickets can be used when elementary schools, nursery schools, etc., are temporarily closed.

- | <u><Ordinarily></u> | | <u><Special measure></u> |
|---|---|--------------------------------|
| • Tickets per day : 1 / person | ⇒ | 5 / person |
| • Max tickets per mo. : 24 / household | ⇒ | 120 / household |
| • Max tickets per year: 280 / household | ⇒ | No limit |

■ Application procedure



● For details, please check the website for All Japan Childcare Services Association.

<http://www.acsa.jp/>



Support for Users of Company Sponsored Babysitters (Special measure: for **self-employed individuals**)

If self-employed workers are not able to take leave or use after-school kids club when elementary schools temporarily close down from the effects of the COVID-19, and as a result they use babysitters, the fees will be covered.

Eligible persons

Those meeting conditions ① - ③ below are eligible for this special measure.

- ① You are self-employed (self-owned business, freelance, etc.)
- ② Your spouse is working, or you are a single parent, and must use a babysitter so that you can work
- ③ Your child's elementary school, nursery school, etc., is closed because of the COVID-19

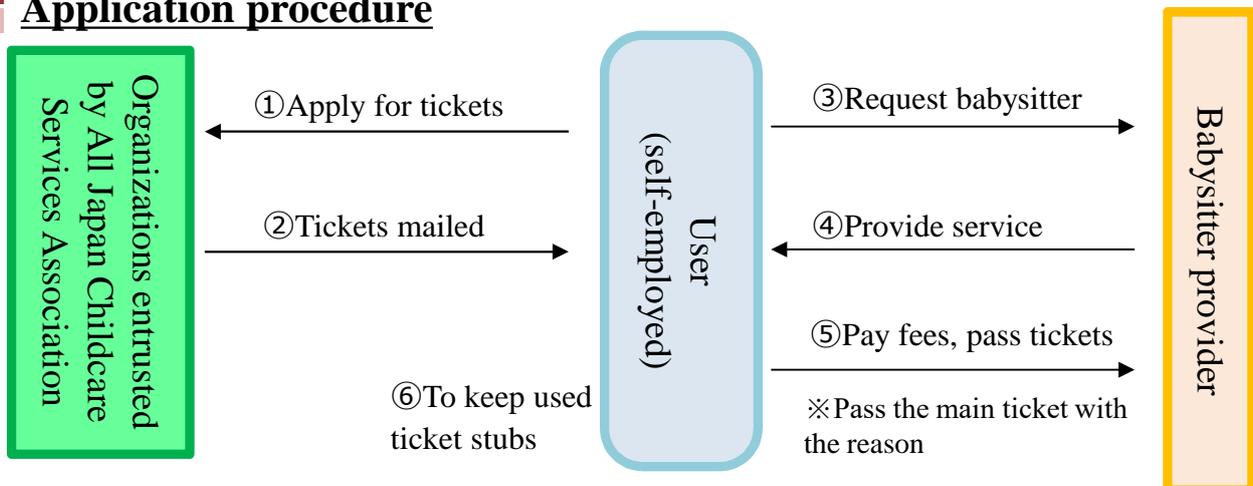
The content of the special measure

Discount tickets (2,200 yen per ticket) are provided. These tickets can be used when elementary schools, nursery schools, etc., are temporarily closed.

<Ordinarily> <Special measure>

- Tickets per day : 1 / person ⇒ 5 / person
- Max tickets per mo. : 24 / household ⇒ 120 / household
- Max tickets per year: 280 / household ⇒ No limit

Application procedure



● For details, please check the website for All Japan Childcare Services Association.

<http://www.acsa.jp/>

